

**INTERNAL ASSIGNMENT QUESTIONS**  
**M.A. PUBLIC PERSONNEL MANAGEMENT**  
**Semester - IV**

**2026**



**PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION**

(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)

**OSMANIA UNIVERSITY**

(A University with Potential for Excellence and Re-Accredited by NAAC with "A" + Grade)

**DIRECTOR**

**Prof. N.Ch. Bhatracharyulu**  
**Hyderabad – 7 Telangana State**

**PROF.G.RAM REDDY CENTRE FOR DISTANCE EDUCATION  
OSMANIA UNIVERSITY, HYDERABAD – 500 007**

Dear Students,

Each student has to write the answers to the Assignment questions with neat own handwriting using **BLUE PEN** (Black Ink not allowed) for each paper. Assignments have to submit after the payment of Rs.500/- by showing the receipt of the same. If the Assignment is not submitted within stipulated time i.e. before the theory exams / last date is treated as absent.

**Methodology for writing the Assignments (Instructions) :**

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days for collecting information on the topic of your assignments. (10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

**FORMAT**

1. NAME OF THE STUDENT :
  2. ENROLLMENT NUMBER :
  3. NAME OF THE COURSE :
  4. YEAR WISE ( I, II & III YEAR) :
  5. TITLE OF THE PAPER :
  6. DATE OF SUBMISSION :
6. Write the above said details clearly on every subject assignments paper, otherwise your paper will not be valued.
  7. Tag all the assignments paper wise and submit them in the concerned counter.
  8. Submit the assignments on or before **20<sup>th</sup> March, 2026** at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

**DIRECTOR**

# **M.A. PUBLIC PERSONNEL MANAGEMENT (PREVIOUS) INTERNAL ASSIGNMENT**

**Semester - II**

**Paper – I : ENVIRONMENT OF PUBLIC ORGANISATIONS**

## **SECTION – A**

**UNIT – I : Answer the following short questions (each question carries two marks)  $5 \times 2 = 10$**

1. What is globalisation in personnel administration?
2. What is meant by the indigenisation of civil services?
3. Define recruitment in public organizations.
4. What is political neutrality in bureaucracy?
5. What are Values of Administration?

## **SECTION – B**

**UNIT – II : Answer the following long questions (each question carries ten marks)  $2 \times 10 = 20$**

1. Discuss the impact of globalisation and privatisation on personnel systems in public enterprises. Explain with suitable examples.
2. Explain the concept of administrative ethics. Critically analyse bureaucratic corruption, neutrality, and committed bureaucracy in India.

# **M.A. PUBLIC PERSONNEL MANAGEMENT (PREVIOUS)**

## **Semester - II**

### **Paper – II : MANAGEMENT SCIENCE & TECHNIQUES - II**

#### **SECTION – A**

Answer the following short questions (each question carries two marks)  $5 \times 2 = 10$

1. What is decision making in management?
2. Define organisational methods.
3. What is Management by Exception?
4. What is meant by Management Information System (MIS)?
5. What are Quality Circles?

#### **SECTION – B**

Answer the following long questions (each question carries ten marks)  $2 \times 10 = 20$

1. Discuss the theories of motivation and their relevance to modern public management. Explain with suitable examples.
2. Explain the principles of Total Quality Management (TQM). Evaluate its significance in improving efficiency in public organizations.

# **M.A. PUBLIC PERSONNEL MANAGEMENT (PREVIOUS)**

## **Semester - II**

### **Paper – III : ORGANIZATIONAL BEHAVIOUR**

#### **SECTION – A**

**Answer the following short questions (each question carries two marks)  $5 \times 2 = 10$**

1. What is Human Resource Management?
2. Define Group Dynamics.
3. What are Formal and Informal Groups?
4. What is Organisational Climate?
5. What is meant by Organisational Effectiveness?

#### **SECTION – B**

**Answer the following long questions (each question carries ten marks)  $2 \times 10 = 20$**

1. Explain the process of organisational change. Discuss its importance and challenges in modern organizations.
2. Discuss the concept of Performance Management Evaluation. Explain its techniques and significance for improving organisational performance

# **M.A. PUBLIC PERSONNEL MANAGEMENT (PREVIOUS)**

## **Semester - II**

### **Paper – IV : PERSONNEL MANAGEMENT - II**

#### **SECTION – A**

**UNIT – I : Answer the following short questions (each question carries two marks)**

**5x2=10**

1. What is Job Analysis?
2. Define Job Specifications.
3. What is Discipline in personnel management?
4. What are Pay and Benefits?
5. What is the Human Resource Information System (HRIS)?

#### **SECTION – B**

**UNIT – I : Answer the following long questions (each question carries ten marks) 2 × 10 = 20**

1. Explain the process of Job Evaluation. Discuss its importance in determining fair compensation.
2. Discuss the emerging issues and trends in Personnel Management. Highlight their impact on modern HR practices.